

## **PARAPROFESSIONAL ENDORSEMENT**

Please look through this information on meeting the requirements licensed Paraprofessional.

### **License Requirements**

Paraprofessional License requirements can be found at this link - <https://www.isbe.net/Pages/Educator-Licensure-Requirements.aspx>

### **License Registration**

License Registration information (completed after issuance of license) - <https://www.isbe.net/Pages/License-Registration.aspx>

### **If you will be meeting the requirements through official\* college transcript evaluation:**

Submit official transcripts to:

Nicole Koch

ROE 45

107 E. Mill

Waterloo, IL 62298

[nkoch@roe45.org](mailto:nkoch@roe45.org)

\*Note: To be official, transcripts must be submitted in the sealed envelope from the college or university or be sent directly by the institution. Transcripts received that are not in a sealed envelope from the university or sent directly from the university will be considered unofficial and cannot be used for evaluation purposes.

### **If you will be meeting the requirements through the WorkKeys testing requirements:**

#### **Local WorkKeys Testing Information**

Testing Information can be found at this link - <http://www.roe45.net/services-programs/licensed-practical-nursing-testing>

#### **Registering for WorkKeys Test**

Registration for the WorkKeys test can be found here -

<http://www.educationregistration.org/index.php/workkeys-testing>

High School Transcript or diploma should be sent to:

Nicole Koch

ROE 45

107 E. Mill

Waterloo, IL 62298

[nkoch@roe45.org](mailto:nkoch@roe45.org)

Please contact me if you have additional questions.