

## Sample Letter of Transfer From Public School to Private Homeschool

Your name

Street Address

City, State, Zip

Date

Principal's Name

Local Public School

Street Address

City, State, Zip

Dear Principal's Name:

This is to inform you that as of date, child's full name will be withdrawing from attendance at public school's name. Child's name will be transferred to homeschool, which is a non-public school. Child's name will receive instruction in the branches of education in compliance with the requirements of Chapter 105, Section 26-1 of the Illinois School Code, commonly known as the Compulsory Attendance Law. Please contact me if you have further questions.

Sincerely,

Signature

Typed Name

Phone Number

A copy of this letter will be shared with the Monroe-Randolph Regional Office of Education, located at 134 N. Main St., Red Bud, IL 62278. Their contact number is (618) 473-8945.